



निविदा दस्तावेज/TENDER DOCUMENT

भाग/PART-ए/B

Financial BID / वित्तीय बोली

Providing and fixing Workstations at DIT Building, Belapur, Navi Mumbai.

विज्ञापन की दिनांक/ Date of Advertisement	09-01-2026
प्रस्तुत करने की अंतिम दिनांक / Last Date of Submission	30-01-2026 by 15:00Hrs
खुलने की दिनांक /Opening Date	तकनीकी बोली/Technical Bid 31-01-2026 वित्तीय बोली: तकनीक रूप से अहर्ता प्राप्त ठेकेदार को सूचित किया जाएगा/ Financial Bid: To be intimated to Technically Qualified Contractors.
कार्य अवधि/Time Period of Work	कार्य आदेश प्रदान करने की दिनांक से 60 दिन /60 days from award of Work Order
बयाना जमा राशि/Earnest Money Deposit	Rs.60, 000.00 (Rupees Thirty Thousand Only) DD favoring Central Bank of India, Payable at Mumbai.
निविदा दस्तावेज का मूल्य/Cost of Tender Document(गैर वापसी योग्य/Non Refundable)	The application fee of Rs. 2,000.00 each shall be deposited at AC NO: 1122845035, IFSC: CBIN0281067, Central Bank of India Nariman Point Branch, Mumbai and the corresponding UTR to be enclosed along with the application.
MSME Registered Vendors are Exempted from EMD and Tender Fees Relevant Documents to be submitted in Technical Bid.	
खुलने की दिनांक से निविदा की वैधता/Validity of Tender from the date of opening of Financial Bid.	90 दिन/ days
प्रस्तुत किए जाने वाले दस्तावेज/ Documents to be provided	निविदा आमंत्रण सूचना के अनुसार/As per Notice Inviting Tender.
Email for Correspondence	cmcivilco@centralbank.bank.in
संपर्क व्यक्ति का नाम /Contact person name	Mr. Nilesh Haldhar (Chief Manager- Civil Engineer) 022-66387897, 9909914091
बोलियां जमा करने का स्थान	Tenders to be submitted only off-line at:
Place of submission of Bids & opening of bids	16 th floor, Central Bank of India, Chandermukhi, Nariman Point, Mumbai.

प्रस्तुतकर्ता/SUBMITTED BY:

ठेकेदार का नाम/NAME OF CONTRACTOR :

पता/ADDRESS :

जीएसटी विवरण/GST DETAILS

PREAMBLE TO THE BILL OF QUANTITIES

The work proposed to be carried out at the proposed Office premises as mentioned on the cover page (page no.1) of the tender. The quality of work proposed should have ***the best workmanship***. The contractor should ensure that only the first quality materials mentioned in the list of material is purchased for the project.

1. The work should be carried out in such a way that the structure is not disturbed.
2. Any difference / discrepancies in the specification should be clarified with the Engineer in charge before submitting the tender. **The Engineer in charge will have the liberty to modify the specification to a reasonable limit to suit the basic concept during the course of work; the tenderer should carry out such work without any extra cost.**
3. In case of any major modification such items will be considered as extra items. Payment for such items will be paid based on the Engineering rate / Market rate analysis. ***15% of the total cost of material and labour will be considered as tenderer's profit.***
4. The contractor should co-ordinate with the other contractors employed at the site for smooth flow of work.

NOTE:

The building is occupied by the Bank. The work needs to be carried out as per the instruction of the Bank time schedule. Further, the work needs to be carried in phase wise. The Contractor should prevent the external glazing and the flooring with plastic sheets and P.O.P. sheet respectively.

1. The contractor should obtain necessary permission from the BMC any Government Authority if required along with the security deposit amount, the security amount will be reimbursed to the contractor.
2. The Contractor needs to clean the site on day-to-day basis.

IMPORTANT:

Rates quoted shall be deemed to be inclusive of the following general scope of items.

1. Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of constitution already existing (so far as in practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender

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2. **A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.**
3. The tenderer shall be responsible for arranging and maintaining at own cost all materials, tools and plants, facilities for workers and all other services required for the execution of the work unless otherwise specifically provided for in the contract documents.
4. Submission of tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specification of the work to be done and of conditions and rates at which stores, tools and plants etc. if any will be issued to him by Bank and local conditions and other factors having a bearing on the execution of the work. The tenderer must also study the neighbourhood, rules and regulations for building as well as the area where it is situated.
5. Allow for Provision of all record drawings showing complete installation, structure & architectural form as installed.
6. Allow for preparation & submission of As-built drawings in soft & Hard copies along with all operating manuals, maintenance manuals procedures and all other documentation, certifications, warranties/guarantees as required
7. **Mobilization:** Mobilization of Necessary Personnel required for the works
8. **Coordination:** Allow for the comprehensive coordination of all services with other contractors, clients, building maintenance team, security
9. **Cleanliness:** To maintain the site clean throughout the project & final professional cleaning of the site
10. **Scaffolding:** Necessary Scaffolding to Carry out the Works including additional high scaffolding for ceiling Works
11. **Insurance:** Maintaining approved insurance as required equal to contract value
12. **Protection:** Protection of existing finishes while working
13. **Municipality Liaisoning Works:** Allow for Liaisoning Works with Municipality & Preparation of all Necessary Drawing for Obtaining Approvals from Concerned Authorities Excluding any Fees, Deposits, Charges for the same. The contractor should obtain all required approvals before the start of the works.

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BILL OF QUANTITIES:

1. Rates to be quoted by the tenderers in the item rate tender in figures and words shall be accurately filled in, so that there is no discrepancy in the rates written in figure and in words. However, if a discrepancy is found between the rate written in figures and rate written in words then the rate which correspond with the amount worked out by the contractor shall be taken as correct.
2. If the amount of an item is not worked out by the tendered, or it does not correspond with the rate written either figures or in words, then the rate quoted by the tenderer in words shall be taken as correct.
3. Where the rate quoted by the tenderer in figures and in words tally but the amount is not worked out correctly, the rate quoted by the contractor will be taken as correct, not the amount.
4. The work needs to be carried out as per the time schedule instructed by Bank.
5. All other office furniture, office equipment, flooring, false ceiling etc. to be cover with plastic sheet or required packing materials
6. Any damages done by the contractor will be recover from the contractors.
7. Cleaning to be done on day-to-day basis.
8. Electrician and one supervisor should be posted in working day to avoid any office disturbance and maintain the office smoothly.

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S.No.	Details of works.	Quantity	Unit	Rate	Amount
1.	Demolition of existing brick wall and carting away the debris	625.00	Sqft		
2.	Dismantling of existing workstation	80.00	Nos.		
3.	Dismantling of existing full/ Half height partitions	650.00	Sqft		
	MAIN SPECIFICATION: All Tables / counters/ workstations to have 19mm Ply block board top & sides, and apron/front modesty 12 mm comm. Ply/board. Unless otherwise specified, all external/exposed surfaces shall be provided with 1.0 mm laminate finish and all internal surfaces shall be painted with white/ivory shade of satin finish enamel paint of approved make. Drawer units to be made from 12mm /19mm ply, with steam beach/teak wood lipping on edges. The drawers to run on telescopic drawer channels of approved make. Drawer units to have one big drawer and locking arrangement (Godrej or equivalent). Footrest 75x50mm 2nd class cedar wood member to be fixed for each table the rate to include all hardware such as drawer channels, SS handles etc.				
4	Workstations 4'X2'6"X2'6"	107.00	Nos.		
5	CM 'S TABLE	3.00	Nos.		
	Providing and fixing Chief Manager Table as per main specification but finished in 1 mm laminate in two or more colours. Tabletop fixed with glass of approved thickness on metal SS studs. The table size to be 5'-0" x 3' x 2'-6" & storage unit 3'-0" x 2'-0".				
6	AGM's TABLE	3.00	Nos.		
	Providing and fixing Assistant General Manager Table as per main specification but finished in 1 mm laminate in two or more colours. Tabletop fixed with glass of approved thickness on metal SS studs. The table size to be 6'-0" x 3'-3" x 2'-6" & storage unit 3'-0" x 2'-0".				

रबर की मोहर सहित निविदाकर्ता के हस्ताक्षर

SIGNATURE OF TENDERER WITH RUBBER STAMP

Page 5

7	STORAGE CUPBOARDS/ STORAGE				
	<p>GENERAL: All storage cabinets/ low height cabinets/side racks shall have 19mm Ply/ block board for box, shelves and shutters and 6mm ply for back. Unless otherwise specified, all external/exposed surfaces shall be provided with 1.0 mm laminate finish of approved make and design and all internal surfaces shall be painted with white/ivory shade of satin finish enamel paint of approved make. All edges of ply/block board shall have 25x12mm teak wood/ steam beach lipping. The cabinet shall have self-closing hinges, (Godrej, Ebco, Hettich), SS handles, magnetic catchers, Godrej /equivalent locks etc. complete - as/drawing details to the satisfaction of Architect. The front area of cabinet i.e. length x height shall be measured for payment.</p>				
a	FULL HEIGHT CABINETS	275	Sft		
	Providing & fixing box fill height cupboards 400/450mm deep & height 2100/2400 mm as per main specifications mentioned above.				
b	LOW HEIGHT STORAGE	675	Sft.		
	Providing & fixing low height cupboards 400/450mm deep & height 750/900 mm as per main specifications mentioned above.				
8	Providing and fixing partition from floor level up to the level of false ceiling as per main specifications mentioned above, including 6 mm thick ply + 1mm thick laminate of approved make and design, to be fixed on both sides, including grooves, the exposed cedar/steam beach/teak wood surfaces with melamine polish as per design etc. complete and to the satisfaction of Architect/bank.				

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SIGNATURE OF TENDERER WITH RUBBER STAMP

Page 6

a	HALF HEIGHT PARTITION, BOTH SIDES LAMINATED	775	Sqft		
b	FULL HEIGHT PARTITION, BOTH SIDES LAMINATED	375	Sqft		
	Total				
	Add GST				
	Net Total				

In Words: _____ **+ GST**

Seal and Signature

Date:

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Page 7